

North Logan Library Board Meeting

May 9, 2024

Those in attendance: Cathy Larsen, Liz Carr, Janean Huppi, JoAnn DeLange, Jenn Albrecht, Emily Wheeler, Trent Bateman (Library Director), Emily Schmidt (City Council Rep)

Board Members not in attendance: Cassidy Crockett, Kate Ballard, Andrea Wachob

Good News Minute:

Star Wars Party had to be rescheduled because of rain and will now going to take place tomorrow, May 10. USU astronomy dept. will be at the party to provide telescopes and further night sky information. The library is really gearing up for this as Heidi, the library events coordinator has been out sick this week.

Minutes:

April minutes were moved to be approved by Liz; Jenn seconded, all approved unanimously.

City Council Report:

The new city offices will have a ribbon cutting on June 3rd. It would be great if some members of the library board could be there.

Budget Report:

Trent shared the budget. The library has had only 88% of fines projected collected. This means fewer patrons are bringing items in late. The postage category was also high; however, a check will be coming from the Utah State Library to cover that cost.

Director's Report:

Trent messaged Rachel, our state library rep., and she will get back to him about us doing a community survey. We will further discuss a community survey next month. Janean wanted to make sure that any questions were easily tally-able. Rachel said she'd give us some wiggle room if the survey isn't completed by the end of July.

Trent has been filling out the recertification for the library which needs to be completed by the end of June. This is something that has to be done annually. Cathy will send Trent the list of board members and their start dates to be added to the recertification.

The library's computer use, internet and online policy needs to be updated. The current policy is from 2018 and is pretty general. Board members will take a look and discuss changes to be made and will vote on them in June.

Cohesive signage for the library has been implemented and looks good.

The state library gave a grant of \$1000 for collections. The money was used to purchase Vox books. Vox books are similar to books on tape or audiobooks; however, the audio portion is part of the physical book. This allows patrons to read along with the audio or turn the pages to look at the pictures without having another listening device. This type of book has been popular in the children's section. They also purchased one young adult book to see if there might be interest from that demographic.

Les Olson is now providing the library electronic support and we no longer have anything managed by All Tech.

Judi Poorte, the North Logan Library Children's Librarian, was recognized as a Utah Librarian of the Year. And was honored in a ceremony in Salt Lake. The board all think this was very well deserved, especially after the support she provided during the transition between directors.

June 3rd from 6:30-8:30 at Elkridge Park will be the library summer kickoff party.

Trent met with Mayor Peterson and Lundahl Builders to discuss best value options for the new library. The mayor felt Trent was very pragmatic about the choices made. Things such as tile not going quite so high up the walls in the restrooms.

The groundbreaking for the new library should take place in July-August. All board members should be present. On the survey a question of where North Logan citizens would like their money spent in the new library would be nice.

By-Laws Amendment:

The board in an Advisory-Interventionist Board. Typically operating as an Advisory board. Either the city or the board can trigger the interventionist board.

Emily proposed we accept the clarification of the board's role in the By-laws; Liz seconded, all approved unanimously.

Cathy will send the updates By-laws to Alan. Mayor Peterson is the person who came up with the wording. The city council will vote on and approve the clarification. This approval will take place either next week or in the June city council meeting. Trent will submit the By-laws to the state "as is" and will update it once the city council approves it.

We are leaving the Patron Privacy Policy as is.

Open and Public Meetings Training Discussion:

Emily Schmidt informed us the city has a training available online that is very good and short. Cathy will send out the link and all board members will watch the training before our next meeting.

Next Meeting:

At the June Board meeting we'll hold the board annual elections. Jenn will step up as president and Cathy will move into the role of past president. Our next meeting will take place on June 20 at 6:30. Prior to that Emily W., Cathy, and Jenn will meet to discuss the library director's performance evaluation (which we are all very happy with). Last year we had some staff fill out a survey on the director as well. Perhaps have all staff fill out an anonymous google sheet. During the June meeting the board will go into a closed session to discuss the director's evaluation and approve the letter that goes to the mayor and the library director.

Janean motioned to adjourn; Jenn seconded.